



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

Meeting to be held in Farnley Hall Park, LS12 5HA
Wednesday, 15th February, 2023 at 1.00 pm

Councillors:

- | | |
|---------------|--------------------------|
| P Carlill | - Calverley and Farsley; |
| A Carter | - Calverley and Farsley; |
| Amanda Carter | - Calverley and Farsley; |
| D Blackburn | - Farnley and Wortley; |
| A Forsaith | - Farnley and Wortley; |
| M Swards | - Farnley and Wortley; |
| D Seary | - Pudsey; |
| S Seary | - Pudsey; |
| T Smith | - Pudsey; |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.





Agenda compiled by: Natasha Prosser
Governance Services, Civic Hall, Leeds LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:
Calverley & Farsley – Calverley Park; Farsley Town Street
Farnley & Wortley – Farnley Hall; Wortley Towers
Pudsey – Pudsey Town Hall; Pudsey Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTEREST</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 7 NOVEMBER 2022</p> <p>To approve as a correct record, the minutes of the previous meeting held Monday, 7th November 2022.</p>	7 - 12
8			<p>OUTER WEST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships that provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.</p>	13 - 30

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>OUTER WEST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships that provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p>	31 - 52
10			<p>ROAD SAFETY – CITY DEVELOPMENT AND PROSECUTIONS AND CASUALTY PREVENTION UNIT</p> <p>To receive and consider the attached report of the Director of City Development that introduces a verbal update on information regarding speeding and dangerous driving in the outer west area.</p>	53 - 54
11			<p>OUTER WEST COMMUNITY COMMITTEE - DATES, TIMES, AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2023/2024</p> <p>To receive and consider the attached report of the City Solicitor that requests Members to consider agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.</p>	55 - 58
12			<p>DATE AND TIME OF THE NEXT MEETING</p> <p>The proposed date for the next formal Outer West Community Committee meeting is scheduled for Wednesday, 14th June 2023 at 1 p.m.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p data-bbox="675 181 991 215">Third Party Recording</p> <p data-bbox="675 255 1382 472">Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p data-bbox="675 512 1318 584">Use of Recordings by Third Parties – code of practice</p> <p data-bbox="675 624 1398 842">a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p data-bbox="675 846 1382 1133">b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

OUTER WEST COMMUNITY COMMITTEE

MONDAY, 7TH NOVEMBER, 2022

PRESENT: Councillor Amanda Carter in the Chair

Councillors D Blackburn, P Carlill, A Carter,
A Forsaith, D Seary, S Seary, M Sowards
and T Smith

30 Appeals Against Refusal of Inspection of Documents

There are no appeals.

31 Exempt Information - Possible Exclusion Of The Press And Public

There are no exempt items.

32 Late Items

There are no formal late items.

33 Declaration of Interest

Members did not raise any interests.

34 Apologies For Absence

No apologies for absence were received.

35 Open Forum / Community Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

A local resident attended the meeting and raised an issue regarding the project for the Money Buddies sessions and concern that not all residents from Farnley and Wortley will be able to attend due to venue implications. It was confirmed that it is expected for there to be 1 weekly session based at Pudsey Community Hub, 1 alternating each fortnight between Farnley Community Centre and Farsley Library, as well as an additional session at Farnley Hillside Hall. The Localities Officer confirmed that he will confirm this position with the organisation for this project.

The local resident also raised concerns regarding there not being a dedicated community hub in the Farnley area. It was acknowledged that there is a

mobile hub in the ward, although members confirmed they will raise this with relevant services.

36 Minutes - 5 September 22

RESOLVED – That the minutes of the previous meeting held 5th September 2022, be approved as an accurate record.

37 Outer West Community Committee - Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

Projects set out in the report were discussed, and agreed as follows:

Project Title	Wards	Amount requested	Decision
Heritage Boards – Greenside and Lowton	Pudsey	£1,600 (Wellbeing)	Agreed
Summer Bands in the Park 2023	Calverley & Farsley, Pudsey and Farnley & Wortley	£3,300 - £330 per concert, with x10 concerts planned (Wellbeing)	Agreed
Football and Cricket for Children	Pudsey and Calverley & Farsley	£500 (Small Grants)	Agreed
Calverley & Farsley Roundabout Basket	Calverley & Farsley	£2,000 (Capital)	Agreed

Members were informed of the following points:

- Since the last Community Committee meeting on 5th September 22, no projects have been approved by DDN.
- The total revenue funding for the Wellbeing Budget 2022/23 is £118,717.22, with a remaining balance of £13,164.37. A breakdown of projects can be found in Table 1 of the submitted report.
- The total revenue funding for the Youth Activities Fund 2022/23 is £82,934.37, with a remaining balance of £15,601.57. A full breakdown of projects and ring-fences is listed in Table 2 of the submitted report.
- Dazzle Dance – will be no longer running sessions from Farnley Community Centre due to on-going issues with the venue. In the process of speaking to other venues and members will be kept updated on any progressions.
- October Half Term Taster Sessions – all 3 days that were held, were successful. The sessions attracted around 60 young people, over the 3 sessions that were held. Positive feedback received from children, and they most enjoyed cooking and the DJ sessions. Will work with

children's champions and youth service on activities for the next sessions.

- An overview of the Small Grants approved as listed in Table 3 of the submitted report.
- There is a Capital Budget 2022/23 available to spend which stands at £19,270.06.
- The Community Infrastructure Levy Budget per ward and it was noted that the remaining balance for 2022/23 stands at £176,196.33.
- An overview of the Outer-West Covid-19 Discretionary Fund Balance. It was noted that any funds remaining at the end of the financial year, will be allocated back into the Wellbeing Fund.

Members discussed the following points:

- Assurances were sought that the next round of Half Term Taster Sessions are adequately financed. Members were also keen to see sessions delivered across the Outer West Community Committee area.
- Football and Cricket for Children project, and a general consensus that officers should look at doing work around the Chatsworth and Moorland estates to encourage more children to join.
- It was considered that the project for Calverley & Farsley Roundabout Basket should be implemented as soon as possible, to avoid anti-social behaviour related issues.
- Clarity was sought regarding a proposed development off Red Lane in Farsley and CIL contributions as a result of the development. The Localities Officer confirmed to seek information on the financial position.

RESOLVED: To –

- a) Note details of the Wellbeing Budget position (Table 1 of the submitted report)
- b) Agree the projects as listed in the table above
- c) Note details of the Youth Activities Fund position (Table 2 of the submitted report)
- d) Note details of the Small Grants & Skips Budget (Table 3 of the submitted report)
- e) Note details of the Capital Budget (Table 4 of the submitted report)
- f) Note details of the Community Infrastructure Levy Budget (Table 5 of the submitted report)
- g) Details of the Covid-19 Discretionary Fund Budget (Table 6 of the submitted report)

Cllr Forsaith joined at 13:30, during consideration of this item.

38 Outer West Community Committee - Update Report

The report of the Head of Locality Partnerships provided an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.

The report also set out updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Members were informed of the following points:

- Further to the Adults and Health Dementia Strategy that was provided at the September Community Committee meeting, follow-up information was provided in relation to GP statistics and the location of various memory cafes and similar venues and can be found in the submitted report.
- It was reiterated that for the Money Buddies sessions, there will be 1 weekly session based at Pudsey Community Hub, 1 alternating each fortnight between Farnley Community Centre and Farsley Library, as well as an additional session at Farnley Hillside Hall with the additional funding.
- Local Plan on Climate Change Consultation. Residents and businesses are invited to comment on the second phase of the consultation to review the draft Local Plan. The survey link:
<https://surveys.leeds.gov.uk/s/PDLPU1/>

Members discussed issues associated with speeding, particularly in the Farsley and Calverley ward; there has been a recent accident on Farsley Town Street. Members raised several issues relating to speeding, those being:

- Traffic calming measures not being effective
- Enforcement issues
- Cameras not being maintained
- Criminal behaviour relating to speeding and the action taken against individuals

Further to the issues outlined above, a suggestion was made that West Yorkshire Police, Highways, and a representative from West Yorkshire Causality Prevention Partnership.

RESOLVED – To note the contents of the report.

39 Age Friendly Strategy Report

The report of the Director of Public Health provided the Community Committee with a refresh of the draft Age Friendly Strategy & Action Plan 2022-2025 and provided an update on the Public Health approach to building winter resilience.

The Advanced Health Improvement Specialist and a representative from the Leeds Older People Forum attended the meeting, and provided members with an update on the following points:

- Around 1 in 3 people are aged 50 and over. The number of Leeds residents aged 80 and over will increase by about 50% in the next 20 years.

- Age Friendly Leeds is one of the eight priorities in the Best Council Plan 2020-2025. The vision for Leeds is that it is a place where people age well, older people are valued, respected, appreciated and seen as assets.
- The draft Age Friendly Leeds Strategy 2022-25 has been reviewed and refreshed which has been informed by The State of Ageing in Leeds report. The process has been overseen by the Age Friendly Board chaired by Cllr Jenkins. The role of the Board is to provide strategic leadership and set the strategic direction for the Age Friendly Leeds work programme and ensure that the objectives are being met.
- Leeds is a member of the World Health Organisation Age Friendly Cities programme and has used and adapted the framework to identify and address barriers to the well-being and participation of older people.
- The strategy sets out six key priority areas: housing; public and civic spaces; travel and road safety; active, included, and respected; healthy and independent ageing and employment and learning. Each of the priorities is headed by a domain lead. Domain leads have been identified and are working to implement the actions set out in the plan. The domain leads will feedback on a quarterly basis.
- There are a number of services in place to provide information and support on help and financial matters, including energy efficiency and heating advice.
- A number of grants have been commissioned throughout the city to assist older people during the winter period, as well as a food poverty scheme that looks at providing slow cookers, microwaves, oiled filled radiators and electric blankets.
- The Leeds Older Peoples Forum (LOPF) gives practical ways for the local community to become involved to strengthen the age friendly approach and Councillors were invited to support and encourage people and businesses to get involved in:
 - The Age Friendly Ambassador Programme
 - Becoming a Dementia Friend
 - Age and Dementia Friendly Businesses
 - The Come in and Rest Scheme
 - Leeds Older People's Age Friendly Steering Group

Members relayed the following comments:

- The age '50' is widespread and is not considered an 'old age', members suggested that a more holistic approach instead of labelling residents be looked at.
- Council departments must work together to implement the initiatives and strategies in the draft Plan.
- It was acknowledged that a lot of older people travel by public transport, and liaison with transport providers is a must to provide the support and access people need, Comments were also made regarding private transport being too expensive, and information displayed at bus stops being inaccurate.
- Members identified that the provision of technology and digital help is a step in the right direction to overcome exclusion barriers. There is a

barrier for people who want to be digitally included but cannot be due to the cost of living crisis.

Further to members questions, the following information was provided:

- In responding to the comment regarding '50' not being an old age, the Plan seeks to provide support for people that are aging and to change habits by implementing a preventative approach. It also provides people with the opportunity to refresh lifelong skills.
- Services such as Transport and Housing have several objectives in the Plan that they must meet and are held accountable if they do not.
- A representative from West Yorkshire Combined Authority is yet to be appointed to the Age Friendly Board, but once appointed, discussions can be had regarding ensuring that public transport is accessible to all.
- 100% Digital have undertaken some research that shows a key barrier in people being digitally included, is often fear and getting things wrong. The Plan seeks to build confidence amongst people.
- There is a map that shows where digital support can be provided to people, and this will be shared with members to provide their constituents. Further clarity as to whether iPad loan schemes are still operational will be clarified. It was also noted that there are a number of digital inclusion sessions being held across the city.

RESOLVED – To:

- a) Note the contents of the report and updates provided at the meeting.
- b) Note the refresh of the Age Friendly Strategy
- c) Consider the work currently underway to support age friendly, winter planning and the cost-of-living crisis in local areas and how we could build on these further.
- d) Consider the needs of the local ageing population and how these needs can be addressed through local age friendly work.
- e) Consider how the work of Age Friendly Strategy and the community approaches lead by LOPF can be embedded within the work of the Community Committees.

40 Any Other Business

The Chair brought the Committees attention to the fact it was Mike Stevenson's last meeting as Outer West Community Committee Localities Officer. The Committee wished Mike well in his new endeavours and thanked him for all his help and work for the Outer West Community Committee.

41 Date and Time of Next Meeting

The date and time of the next meeting is scheduled to take place on Wednesday, 15th February 2022 at 1 p.m.

The meeting concluded at 14.25.



Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Natalie Smith – Localities Officer – 01133 786430

Date: 15th February 2023 For Decision / to note

Outer West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer West Community Committee this means that the money for Calverley & Farsley, Pudsey, and Farnley & Wortley will be administered by the Outer West Community Committee.
9. It was agreed at the Outer West Community Committee on the 22nd November 2017 that CIL monies for Calverley & Farsley, Pudsey, and Farnley & Wortley would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Budget Position 2022/23

16. The Committee is asked to note that since the last Community Committee Meeting on 7th November 2022, 1 project has been approved by DDN.
17. **Approved:** 19.01.2023
Project :Friday Night Youth Project
Organiser: The Music Box
Fund: YAF
Total Cost: £2,160.00

18. The Committee is asked to note that since the last Committee Meeting on 7th November 2022, 0 projects have been cancelled.

Wellbeing Budget 2022/23

19. The total Wellbeing allocation approved by Executive Board for 2022/23 is **£94,210.00**. **Table 1** shows an available carry forward figure of **£71,084.18**, with a total of **£46,576.96** already allocated to projects. The total revenue funding available to the Community Committee for 2022/23 is therefore **£118,717.22**. A full breakdown of the projects approved or ring-fenced is available on request.
20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place

within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

21. The Community Committee is asked to note that so far, a total of **£115,254.32** has been allocated to Wellbeing ring-fences and projects.

22. Given the above, and following recent underspend from completed projects, the Community Committee is asked to note that there is currently a remaining balance of **£8,428.82** in the Wellbeing Fund. A full breakdown of the Wellbeing projects is listed in **Table 1** below.

TABLE 1: Wellbeing Revenue and Projects 2022/23

Wellbeing Fund	£
Wellbeing Allocation 2022/23	£94,210.00
Full Balance Brought Forward	£71,084.18
Total Funding	£165,294.18
Brought Forwards and Allocated	£46,576.96
Total Available 2022/23	£118,717.22
Area wide ring fences 2022/23	£
Small Grants and Skips	£5,000.00
Community Engagement	£1,000.00
CCTV Outer West	£11,000.00
Calverley Xmas Lights	£2,704.00
Farsley Xmas Lights	£7,899.00
Pudsey Xmas Lights	£9,816.00
Rodley Xmas Lights	£1,494.00
Total spend: Area wide Ring-Fenced funds	£38,913.00
Approved Wellbeing Projects 2022/23	£
Calverley in Bloom	£5,757.99
Farsley in Bloom	£3,049.60
New Farnley in Bloom	£1,000.00
Pudsey in Bloom	£5,151.79
Pudsey Park Litter Picks	£1,183.30
Site based gardener	£14,114.00
TCV Outdoor & Active	£6,781.44
Pudsey Carnival	£2,600.00
Jubilee Benches	£8,312.00
Money Buddies 2022/23	£17,456.00
WYP – ASB Resources	£6,035.20
Pudsey Greenside Greenway	£1,600.00
Summer Bands in the Park 2023	£3,300.00
Total projects approved	£76,341.32
Total spend: Area ring-fences + approved projects	£115,254.32
Underspend and income	£4,965.92
Wellbeing Balance remaining 2022/23	£8,428.82

Declined Projects

23. Since the last Community Committee Meeting on 7th November 2022, 1 project application has been declined.

24. **Project title:** Blister Pack Collection

Name of group/organisation: Church Lane Pharmacy

Fund: Wellbeing

Funding amount requested from wellbeing: £306

2022/23 Wellbeing Applications for Consideration

25. Since the last Community Committee Meeting on 7th November 2022, there are currently 6 outstanding Wellbeing Large Grant applications from the 2022/23 budget to consider:

26. **Project title:** Calverley in Bloom 2023

Name of group/organisation: Leeds City Council, Parks and Countryside

Funding amount requested from Large Grants: £6,777.97

Match funding: £0.00

Wards covered: Calverley & Farsley

Start date: 1st April 2023

Project Overview: Building upon previous year's floral display delivered within Calverley, the scheme will provide floral features (hanging baskets) to enhance the village centre. The 32 hanging pots will be located at the following sites:

Victoria Street (6), Thornhill Street (8), Rushton Street (2), Calverley Park (16).

The contribution will add value to floral displays in Calverley and link in with wider In Bloom displays across the city. The display will be maintained and watered by Parks & Countryside.

Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing

27. **Project title:** Farsley in Bloom 2023

Name of group/organisation: Leeds City Council, Parks and Countryside

Funding amount requested from Large Grants: £3,141.08

Match funding: £0.00

Wards covered: Calverley & Farsley Ward

Start date: 1st April 2023

Project Overview: Building upon previous years floral display delivered within Farsley, the scheme will provide floral features to enhance the village centre including Hanging baskets on lamp posts Floral troughs on the roadside. The contribution will add value to floral displays in Farsley and link in with wider In Bloom displays across the city. The display will be maintained and watered by Parks & Countryside

Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing

28. **Project title:** New Farnley in Bloom 2023
Name of group/organisation: Leeds City Council, Parks and Countryside
Funding amount requested from Large Grants: £1,000.00
Match funding: £0
Wards covered: Farnley & Wortley Ward
Start date: 1st April 2023
Project Overview: For the purchase of plants to the value of £1,000 from the Parks and Countryside Nursery (The Arium) to continue Farnley in Blooms additional seasonal planting to the many planters situated on public areas around New Farnley.
Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing
29. **Project title:** Pudsey in Bloom 2023
Name of group/organisation: Leeds City Council, Parks and Countryside
Funding amount requested from Large Grants: £5,306.34
Match funding: £0
Wards covered: Pudsey Ward
Start date: 1st April 2023
Project Overview: Building upon previous years floral display delivered within Pudsey, the scheme will provide floral features to enhance the village centre including Hanging pots, barrier troughs and long hay racks. The contribution will add value to floral displays in Pudsey and link in with wider In Bloom displays across the city. The displays will be maintained and watered by Parks & Countryside
Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing
30. **Project title:** Additional Area Resource at Tyersal Park and New Farnley Park
Name of group/organisation: Leeds City Council, Parks and Countryside
Funding amount requested from Large Grants: £15,570.00
Match funding: £0
Wards covered: Pudsey, Farnley and Wortley
Start date: 1st April 2023
Project Overview: This application seeks funding for the provision of additional area resource staff to be based in Tyersal Park and New Farnley Park. The member of staff will be working 41 hours per week, for six months of the year. The duties they will be undertaking will include grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths.
Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing
31. **Project title:** Pudsey Park weekend littering
Name of group/organisation: Leeds City Council, Parks and Countryside
Funding amount requested from Large Grants: £1,218.70
Match funding: £0

Wards covered:Pudsey

Start date: September

Project Overview:The funding for the provision of additional littering at Pudsey Park during warm sunny weekends covering the months of September – March for up to 10 weekends

32. **Project title:** Adult Band Project

Name of group/organisation: The Music Box Yorkshire CIC

Funding amount requested from Large Grants: £2,950

Match funding:£0

Wards covered:Pudsey

Start date: 17th April

Project Overview: The overall aim for the project is to offer a free provision for adults to attend for one term to boost wellbeing and mental health within the community. Participants will be able to take part in creating music by either forming a band or having the chance to learn about electronic music such as; DJing, Launchpads, and Ableton software.

33. **Project title:** Pudsey Carnival Committee

Name of group/organisation: Pudsey Carnival Committee

Funding amount requested from Large Grants: £ £2,600

Match funding: £3,900

Wards covered: All

Start date: 20th May

Project Overview: The project is looking to start with a parade through Pudsey then back to Queens Park, Pudsey. There will be with events, charity and commercial stalls on the field and lots of free entertainment, particularly for children, throughout the afternoon.

Youth Activities Fund Position 2022/23

33. The total YAF allocation approved by Executive Board for 2022/23 was **£43,230.00**. **Table 2** shows an available carry forward figure of **£39,704.37**. Therefore, the total YAF revenue funding available to the Community Committee for 2022/23 is **£82,934.37**.

34. The Community Committee is asked to note that so far, a total of **£71,151.30** has been allocated to projects and ring-fences, as listed in **Table 2**.

35. The Community Committee is also asked to note that there is a remaining balance of **£13,992.01** in the Youth Activity Fund. A full breakdown of the projects is listed in **Table 2** below:

TABLE 2: Youth Activities Fund 2022/23

YAF Revenue and Projects 2022/23	£
YAF Allocation 2022/23	£43,230.00
2021/22 Budget Brought Forward and Available	£39,704.37
Total Available 2022/23	£82,934.37
YAF Ring-fences Approved	

Youth Summit	£1,500.00
Easter Half Term Taster Sessions	£2,517.00
Total YAF Ring-fences 2022/23	£4,017.00
Approved YAF Projects 2022/23	£
Mini Breeze Outer West	£10,948.50
Farsley Festival	£4,350.00
WLAC Activity Programme	£5,100.00
Farnley Football Project	£1,000.00
Farnley Youth Club	£3,000.00
OW Summer Targeted Provision	£1,500.00
Mini Summer Sports	£720.00
Pudsey Youth Café	£4,120.00
6 th Wortley Brownies – Winmarleigh Hall Trip	£1,050.00
6 th Wortley Guides – Dorset Trip	£1,200.00
Traditional Karate My Way of Life	£760.00
Swinnow Community Centre – Youth Jubilee Party	£750.00
Beats on the Street	£3,485.00
DAZL Outer West Programme 2022/23	£4,573.80
Andy's Youth Project	£900.00
Leeds Rhinos Sport Camps	£6,000.00
A week at the Seaside	£1,000.00
October Half Term Taster Sessions	£2,517.00
Rock up to do a Mock-up	£12,000.00
The Music Box	£2,160.00
Total spend against projects	£67,134.30
Total spend (Ring-fences and projects)	£71,151.30
Total Underspend & Income	£2208.94
Remaining YAF Balance 2022/23	£13,992.01

2023/2024 YAF Applications for Consideration

36. Since the last Community Committee Meeting on 7th November 2022, there is 8 outstanding YAF application from the 2022/23 YAF budget to consider:

37. **Project title:** Get into the community to rock up to do a mock up

Name of group/organisation: Building Futures Together

Funding amount requested from YAF: £1,2000

Match funding: £0

Wards covered: Pudsey

Start date: 4th April

Project Overview: Funding will allow the project to continue working with young people aged 13-18, to reduce the numbers of young people not in education employment or training. With the help of their partners at G&H Group they have purchased a vehicle enabling them to expand directly into the community. Their vision is to engage with young people who are interested in a career in construction and those who could be drawn into Anti-social

behaviour, crime or even young people seeking employment after Criminal Justice. They have created a realistic and interesting work experience programme that can offer young people realistic opportunities to increase their knowledge.

They are based in a live business setting giving Building Futures Together a facility that introduces young people to the industry by taking part in our various exercises including plumbing, electrical and fabrication. They use a toolbox, do toolbox talks increasing knowledge of the industry and health and safety.

Community Committee Priorities: Best city for children and young people, Best City for health and wellbeing

38. **Project title:** Mini Summer Sports Programme 2023

Name of group/organisation: Leeds Youth Service

Funding amount requested from YAF: £720

Match funding: £0

Wards covered: Pudsey, Farnley, Farsley and Calverley

Start date: August 2023

Project Overview: To deliver 16 x 1.5 hours sport sessions across the Farnley, Calverley, Pudsey Wards (Hainsworth Park, Calverley Park, Swinnow Moor and Farnley Rec) 4 sessions per week for 4 weeks commencing Wednesday 2nd August. At least 2 sports on offer per session e.g. football, and field events, such as foam javelin or Frisbee target game.

Community Committee Priorities: Best city for children and young people, Best City for health and wellbeing

39. **Project title:** Farnley Football Project

Name of group/organisation: Leeds Youth Service

Funding amount requested from YAF: £1000

Match funding: £0

Wards covered: Farnley – specifically targeting Bawns and Heights Estates

Start date: Continuation of project. 17th April 2023

Project Overview: Building on the success of previous years' football projects, they hoping to restart in April this year. The aim is to provide a positive, healthy outdoor activity, open to all young people aged 11 – 17 years of age. The aim is to challenge, engage and facilitate young people to make responsible decisions. It is also to ensure young people develop into confident, responsible members of the community and have lots of fun on the way.

Community Committee Priorities: Best city for children and young people, Best City for health and wellbeing

40. **Project title:** Farnley Youth Project

Name of group/organisation: Leeds Youth Service

Funding amount requested from YAF: £2,500

Match funding: £0

Wards covered: Farnley/Wortley

Start date: April 2023

Project Overview: To increase participation and improve service delivery to young people from the Farnley area, with a particular focus on the Heights and Bawns Estates.

To offer weekly structured activities to young people around subjects such as health and wellbeing, cooking, relationships, self-confidence, crime and asb, community, internet safety, life skills, arts and crafts, and careers.

To offer support to young people and provide a safe space for them to access learning resources. To provide enjoyable recreational activities and fun games.

Community Committee Priorities: Best city for children and young people, Best City for health and wellbeing

41. **Project title:** Outer West Easter Holiday Activity Days

Name of group/organisation: Leeds Youth Service

Funding amount requested from YAF: £2,592

Match funding: £882

Wards covered: All outer West Wards

Start date: 3rd April Easter Holidays

Project Overview: To enable young people from Outer West to participate in a variety of youth activities at a venue close to where they live. They will have the opportunity to try new, positive activities, learn new interests and hobbies, and form new friends. 4 sessions per day, including bushcraft, cooking, DJing and Easter cooking and crafts. Venues to be agreed with ward councillors.

Community Committee Priorities: Best city for children and young people, Best City for health and wellbeing

42. **Project title:** Farsley & Calverley transition group

Name of group/organisation: WNW Youth Service

Funding amount requested from YAF: £1,530

Match funding: £0

Wards covered: Calverley and Farsley ward

Start date: 5th June

Project Overview: to develop youth provision in the Farsley and Calverley Ward, building on the success of the October half term activity days. We recognise that transition to high school is a time when young people welcome some additional support and reassurance. With this in mind, the project would like to run a 6-week after-school project with the aim of providing young people with something fun to do, as well as offering support and reassurance readying them for the transition to high school. Taking place at Farfield Primary.

Community Committee Priorities: Best city for children and young people, Best City for health and wellbeing

43. **Project title:** Summer Holiday Targeted Provision – Outer West

Name of group/organisation: The Youth Service

Funding amount requested from YAF: £1,500

Match funding: £1,440

Wards covered: All

Start date: Summer holidays

Project Overview: Team aims to work in partnership with the Clusters and schools to deliver some targeted summer youth provision. The main objective would be to enable some of the hardest to reach and vulnerable young people to access positive activities. This project adopts a much more targeted approach. In order to support the delivery of the children and young people's plan, the summer activities will support the following outcomes: Children and young people are safe from harm, ensuring the most vulnerable are protected, and children and young people are active citizens who feel they have a voice and influence. By offering positive activities over the summer period, the programme will help tackle some of the highlighted priorities of youth nuisance and improve support where there are additional health needs. Young people will be referred through the Cluster Support and Guidance meetings, Social Care, and through school safeguarding officers. In addition, young people identified at Police tasking meetings, if deemed appropriate, will also be given an opportunity to attend.

Community Committee Priorities: Best city for children and young people, Best City for health and wellbeing

44. **Project title:** Pudsey Youth Cafe

Name of group/organisation: Pudsey Wellbeing Charity

Funding amount requested from YAF: £4,120

Match funding: £1,872

Wards covered: Pudsey

Start date: April

Project Overview: The group runs each Wednesday evening from 6.30pm – 8pm and is a safe space in Pudsey where young people can gain a positive social experience. Feeling part of a group, whilst developing self-confidence and building lasting friendships our overarching intention for each member of this group and we support this by: Creating a safe, nurturing and friendly space for young people in Pudsey Fulfilling a need in the community for youth activities, especially to run on weeknights .Creating an active environment for young people in the locality, by encouraging sports activities through their work

Community Committee Priorities: Best city for children and young people, Best City for health and wellbeing

Monitoring Information

45. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

46. Detailed below is project monitoring that the Communities Team has received since the last meeting of the Community Committee in November 2022:

47. **Project name:** Breeze in the Park (Pudsey, Farnley, Farsley)

Funding :YAF

Monitoring summary: The project ran over the summer months in Park at Farnley Hall Park, Queens Park and Hainsworth Park. 2552 Young people attended and benefited from these events.



48. The park events were made up of different zones which consisted of different activities such as the Inflatable Zone where they had a giant inflatable course.

49. One of the projects aims was to provide a safe environment for young people to play and make new friends, create memories, and inspire them with opportunities available in their community

50. There was a fantastic unexpected outcome where there has been the savings to families benefitting from access to the Uniform Exchanges. Zero Waste Leeds have coordinated uniform exchanges at 13 events across the summer. In total families who attended Breeze saved a total of **£48,567**

Small Grants & Skips Budget 2022/23

51. The Community Committee approved a Small Grants & Skips budget of **£5,000.00** for 2022/23. To date the Committee has allocated **£3,551.42** through Small Grants & Skips. There is currently a remaining balance of **£1,448.58** Members are asked to note the Small Grants & Skips allocation outlined in **Table 3** below.

TABLE 3: Small Grants & Skips 2022/23

Project	Date	£
Small Grants		
PHAB Club	6 th April 2022	£298.03
Leeds Walking Football	19 th April 2022	£500.00
FC Pudsey Goalposts	26 th July 2022	£357.90
Pudsey Scarecrow Festival	15 th August 2022	£500.00
Farsley Crickey Club Junior Connect	5 th September 2022	£500.00
Ashville Academy Limited	7 th November 2022	£500.00
Skips		
Calverley Allotment	22 nd March 2022	£223.87
Crimbles Allotment	12 th April 2022	£236.27
Pudsey Scarecrow Festival Skip	4 th Sep 2022	£161.90
Tennyson / Scott Street	18 th July 2022	£273.45
Current Total Spend 2022/23		£3,551.42
Balance Remaining 2022/23		£1,448.58

52. Since the last Community Committee Meeting on 5th September 2022, there is **3** outstanding Small Grant Application from the 2022/23 budget to consider:
53. **Project title:** West Yorkshire Symphony Orchestra – Spring concert at The Old Woollen
Name of group or organisation: West Yorkshire Symphony Orchestra
Total project cost: £1199.75
Match funding: £710.00
Amount proposed from Wellbeing Budget(Small grant): £489.75
Wards covered: Farsley (and surrounding areas)
Project Summary: The funding will go towards a Spring concert on in March for the afternoon at The Old Woollen, Sunny Bank Mills. The Orchestra has around 50 members as well as soloists. They are looking to showcase their music and an give the audience an opportunity to experience live classical music and to be inspired to take up a musical instrument with all the health, wellbeing, and educational benefits that that brings and to spend quality time enjoying a cultural activity with their family and friends in a familiar and welcoming environment.
The funding would cover:
 Concert venue hire (The Old Woollen) £250
 Music hire £78.75
 Percussion hire £161
Community Committee Priorities: Best City for Communities; Best City for Health & Wellbeing. Best city for children and young people.
54. **Project title:** Badminton
Name of group/organisation: Badminton Buddies
Funding amount requested from Small Grants: £277
Match funding: £500
Wards covered: Pudsey
Start date: 7th April 2023
Project Overview: The Group started in lockdown to encourage more mature residents back into an active lifestyle and encourage them to socialise again. The group has enabled all 27 regular attendees the opportunity to exercise in a safe and friendly environment whilst making new friends.
 They meet on a Friday morning in Pudsey Leisure Centre 10-12 the typical age range i52 to 82, and a mixture of male and female
 The group look to combat loneliness and isolation whilst keeping active. The funds will be used to pay for the courts and keep membership affordable.
Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing
55. **Project title:** Self-defence for women to build confidence and self-esteem.
Name of group/organisation: Daido Traditional Karate Club
Funding amount requested from Small Grants: £440
Match funding: £0

Wards covered: Pudsey

Start date: 19th April

Project Overview: The funding will be used for hall hire at Swinnow Community Centre every Wednesday for an hour and cover the cost of an instructor and assistant for the classes.

This project is focused on women's self-defence and giving them skill to be able to defend themselves against mental, emotional, and physical challenges

The age range targets for this project will be from 16 years upwards.

The number of participants is set to start from 10 to 25 participants limited due to the venue capacity.

Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing

Capital Budget 2022/223

56. The Community Committee is asked to note that there is a current Capital budget of **£17,463.69** available to spend. Members are asked to note the Capital allocation outlined in **Table 4** below.

TABLE 4: Capital Budget

	Total	Calverley & Farsley	Farnley & Wortley	Pudsey
Starting budget 2022/23	£23,432.63	£4,555.36	£8,484.89	£10,392.38
Injection 1 2022/23				
Injection 2 2022/23				
Projects 2022/23				
Farnley Foodbank Container	£3,968.94		£3,968.94	
Calverley and Farsley Roundabout Basket	£2,000.00	£2,000.00		
Remaining Budget 2022/23	£17,463.69	£2,555.36	£4,515.95	£10,392.38

57. Since the last Community Committee Meeting on 7th November 2022, there is **1** outstanding Capital Application to consider:

58. **Project title:** Environmental Improvements at Owlcotes Road

Name of group/organisation: Housing Leeds

Funding amount requested from Capital Fund: £6080.40

Match funding: £0

Wards covered: Pudsey/ Calverley and Farsley

Start date: ASAP

Project Overview: Funding will be used to transform a small piece of housing land Owlcotes Road which is proving difficult to maintain. A quote has been obtained from Parks to clear the shrubbery and site, landscape the area including grass seeding and rebuilding the stone

wall which runs to the side of the site and opposite to ensure the area is in keeping with the wider area. If they are successful Housing will then approach HAP to develop usable greenspace, eventually with benches and little libraries intends to bring all members of the community together, with access to outside seating, urban green space, and a place to socialise together, reducing social isolation and improving physical and mental wellbeing.

Community Infrastructure Levy (CIL) Budget 2022/23

59. The Community Committee is asked to note that there is a current Community Infrastructure Levy fund (CIL) balance of **£176,196.33**. Members are asked to note the CIL allocation by ward outlined in **Table 5** below:

TABLE 5: Community Infrastructure Levy (CIL)

	£	Ward split		
		Calverley & Farsley	Farnley & Wortley	Pudsey
Starting Balance 2022/23	£117,063.50	-£7,682.75	£32,887.38	£91,858.87
Injection 1	£62,867.98	£0.00	£59,762.63	£3,105.35
Total Available 2022/23	£179,931.48	-£7,682.75	£92,650.01	£94,964.22
Pudsey Litter Bins x 15	£3,735.15			£3,735.15
Remaining Balance 2022/23	£176,196.33	-£7,682.75	£92,650.01	£91,229.07

60. Since the last Community Committee Meeting on 7th November 2022, there are **2** outstanding CIL applications from the 2022/23 budget to consider.

61. **Project title:** Farnley Falcons Clubhouse Build

Name of group/organisation: Farnley Falcons

Funding amount requested from CIL: £39, 932

Match funding: £260,000

Wards covered: Farnley & Wortley

Start date: ASAP

Project Overview: The project is looking to build new club house including changing rooms for the Farnley Falcons. This project will deliver 4 Sport England Spec changing rooms, On site toilet facilities, Referees Room, Community space and Kitchen

62. **Project title:** Replacing New Wortley Rec safety surface

Name of group/organisation: Parks and countryside

Funding amount requested from CIL: £ 27,200.80

Match funding: £0

Wards covered: Farnley/ Wortley

Start date: ASAP

Project Overview:The funds would be used to update New Wortley Rec. This will include the removal of old surfaces and the installation of new play items as well as resurfacing work.

Corporate Considerations

Consultation and Engagement

63.The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

64.All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

65.Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

66.Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

67.There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

68.Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

69.The Finance Report provides up to date information on the Community Committee’s budget position.

Recommendations

70. Members are asked to note/discuss/consider:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Large Grant applications for consideration and decision (Paragraphs 25-33)
- c. Details of the Youth Activities Fund (YAF) position (Table 2)
- d. Details of the Small Grants & Skips Budget (Table 3)
- e. Small Grant application for consideration and decision (Paragraphs 52-55)
- f. Details of the Capital Budget (Table 4)
- g. Capital application for consideration and decision (Paragraphs 57-58)
- h. Details of the Community Infrastructure Levy (CIL) Budget (Table 5)
- i. CIL application for consideration and decision (60-62)

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Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Natalie Smith – Localities Officer – 01133 786430

Date: 15th February 2023 To note

Outer West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Sub-group Update: Environment & Community Safety:

3. The latest Outer West Environmental and Community Safety Sub-Group took place via Microsoft Teams on Wednesday 25th January 2023. The meeting was attended by officers from West Yorkshire Police and Pudsey Housing.
4. Inspector Phillip Gill reiterated current police priorities to tackle anti-social behaviour, drug-dealing, and speeding. He also confirmed that committee funding allocated to provide additional anti-speeding operations has had a positive impact on the area.
5. The Police are making extensive enquiries to take positive action regarding the recent incidents in Farnley relating to the buses being damaged.

Gully Cleansing – Update from Eleanor Jordan (Highways Maintenance Area Officer (Drainage))

6. Number of Gullies City Wide – 149,129

7. **Covid 19**

8. Since the last update in October, in line with corporate guidance, members of the Gully Cleansing Team continue to isolate at home if they test positive for Covid-19. There have only been a couple of instances of this in the last couple of months.

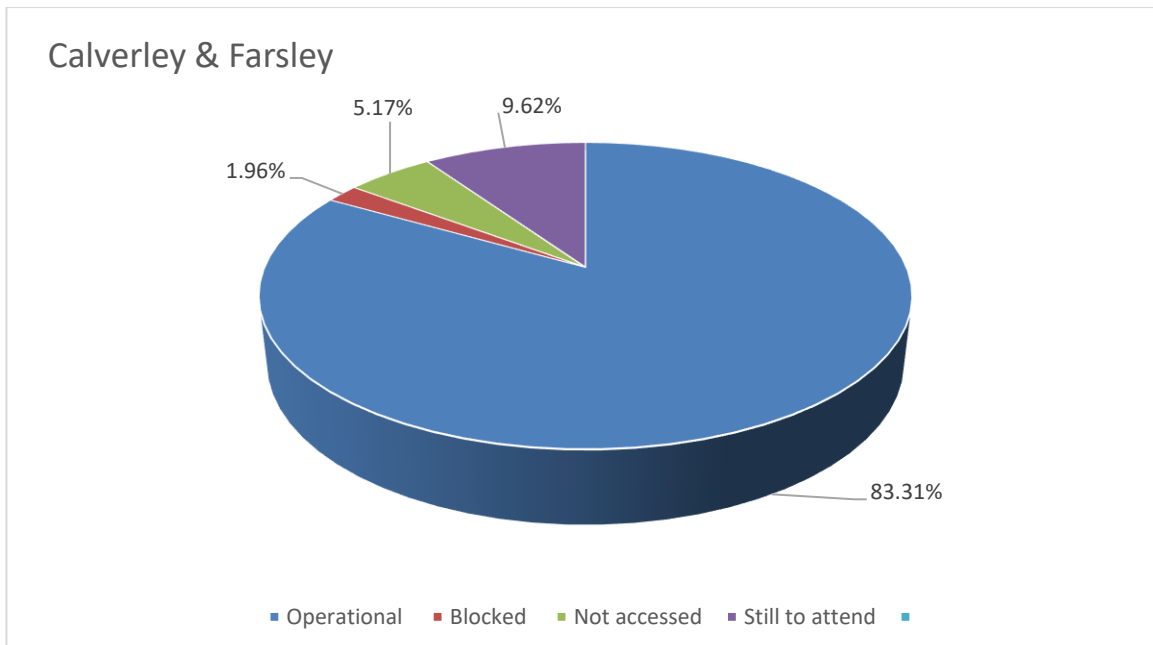
9. **Cyclical Clean**

10. Cyclical Clean are almost eight months into the fourth cyclical clean. Calverley & Farsley and Farnley & Wortley are two of the 13 wards they have serviced.

11. **Ward Updates**

12. Calverley & Farsley – 4470 gullies

13. This ward has been serviced in Cycle 4.

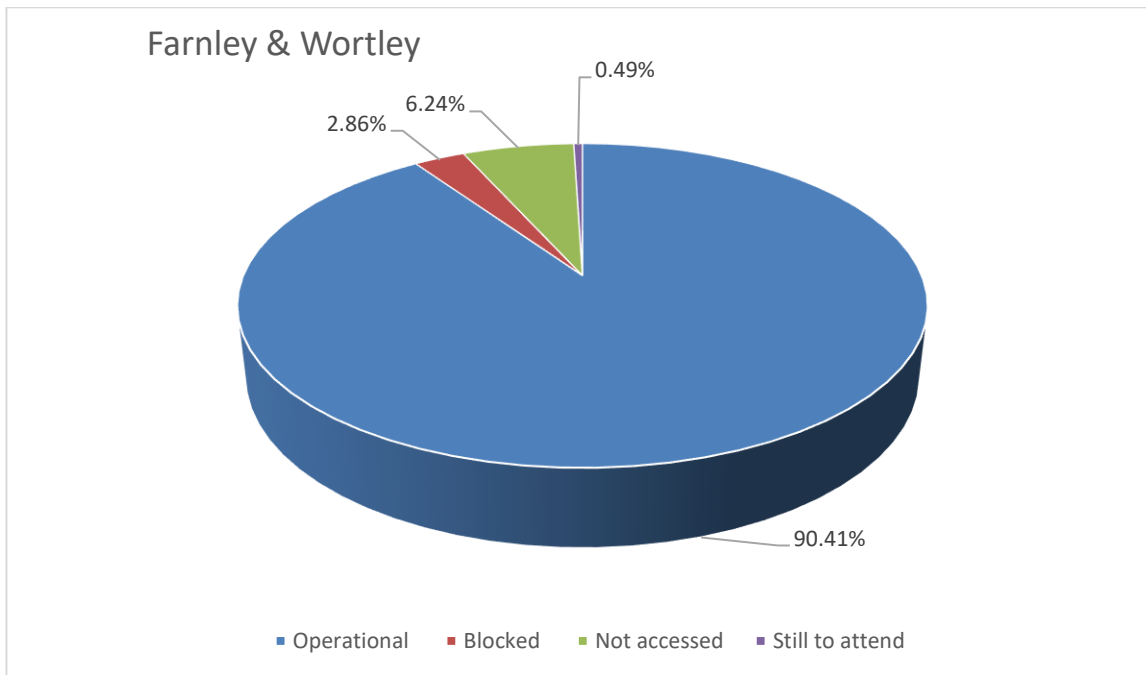


14. Of the 1.90% (85 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
CCTV survey	1	0	1
Clean	1	0	1
Connection excavation	25	4	29
External problem report	4	1	5
Hedge cutting	1	0	1
Investigate	4	24	28
Main line clean	3	0	3
Pot design change	13	0	13
Refer to client	1	0	1
Release lid	0	1	1
Root cutting	0	2	2

15. Farnley & Wortley – 4650 gullies

16. This ward has been serviced in Cycle 4.

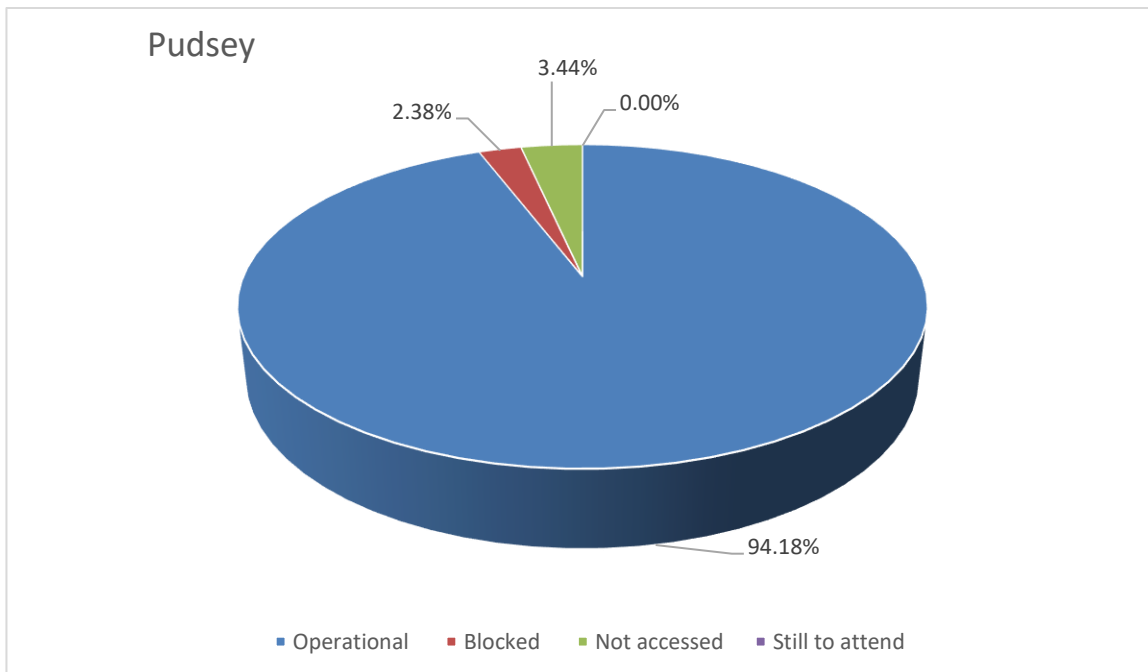


17. Of the 2.86% (133 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
CCTV survey	3	0	3
Clean	1	0	1
Connection excavation	27	5	32
Dig out	1	0	1
External problem report	3	0	3
Hedge cutting	2	0	2
Investigate	23	39	62
Jetting	1	0	1
Main line clean	5	2	7
Pot design change	4	1	5
Rectify unknown fault	14	1	15
Release lid	1	0	1

18. Pudsey has 3694 gullies.

19. The figures shown below relate to status of gullies at the end of Cycle 3.



20. Of the 2.38% (88 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
Clean	5	1	6
Connection excavation	44	5	49
Dig out	1	1	2
External problem report	12	2	14
Investigate	2	3	5
Main line clean	2	1	3
Pot design change	1	0	1
Rectify unknown fault	3	0	3
Refer to client	0	2	2
Root cutting	3	0	3

Health and Wellbeing & Adult Social Care – Update from Jon Hindley (Public Health)

21. Winter Friends

22. Winter Friends has launched for Winter 2022/23. This year, more than ever, with the cost-of-living crisis means that so many people will be left isolated and vulnerable and Winter Friends would like to be there to help. Cold weather can extend well in March and a concern for vulnerable residents as heating costs soar.

23. The following sessions are recorded and available to watch on the PHRC web site after February 2023 and new dates for in-person events and hosted webinars can also be found on the website. There are some examples listed below.

- Mental Health Stigma and Discrimination
- Cervical and Prostate Cancer
- The impact of Covid-19 on mental health

24. Trinity Weight Management Project

25. Obesity within families is an ongoing public health concern, exasperated by the pandemic. Local charities have partnered up to trial an experimental food project for residents with three core elements.

26. Recipe Station: The Recipe Station is a mobile place-based intervention which allows residents on the more disadvantaged estates to access advice and free ingredients on how to prepare delicious and healthy affordable meals. It is an intervention which is dropped into

the very heart of the community. It operates on different priority estates at different times and days of the week.

27. How it works: There is no requirement to book, residents can just show up. It operates in the following way. Recipe Cards are available for residents on how to create delicious, healthy, simple, and affordable meals for the family. Each recipe is tried and tested and designed to use the least amount of fuel to prepare. A free bag of ingredients to replicate the meals at home is included. Advice, help, support, referral, and signposting to a whole host of services around health, financial inclusion, and fuel poverty, is included.

28. The Healthy Families Cook & Grow Project is a local place based 6-week programme which helps local families from more disadvantaged neighbourhoods reconnect with how their food is grown, experience the health benefits of the natural environment and learn how to cook nutritious, quick, and easy meals on a budget.

29. **Flourishing Families.**

30. Local families can be referred on to the course or can refer themselves. It operates in the following way. This popular intervention is a structured six-week course centred around nutritional education and cooking on a budget for local families from disadvantaged neighbourhoods. Advice, help, support, referral, and signposting to a whole host of services around health, financial inclusion, and fuel poverty is also involved in the course.

31. **Free Therapy Sessions for those who care for others is still available and running into 2023.**

32. There are six free therapy sessions on offer with the possibility of another six free sessions after consultation with the client and therapist for those finding it difficult to cope with after caring for others during the Covid-19 epidemic. There is also an opportunity to have an initial informal wellbeing 'chat' with a counsellor. The link to access this is below <https://wystaffwellbeinghub.co.uk/support-for-me/get-support>.

33. The main Hub page is here <https://wystaffwellbeinghub.co.uk/> - this also hosts a little animation which explains the Hub.

34. "If you work in a health and care organisation, or care for others, have volunteered during the Covid-19 pandemic or work for a third sector organisation active and again looking after others during the coronavirus epidemic."

35. "If you are In West Yorkshire and are experiencing feelings that are difficult to cope with, our mental health workers are here to support you now and find the extra help that is right for you."

36. The service is completely free and confidential, wherever you work, and offers advice and support that can help with a range of issues. The Hub is for everyone – including volunteers.

37. The staff support line operates every day, 8am-8pm and is staffed by trained listeners. Call free on 0808 196 3833.

38. You can self-refer for one-to-one therapy. Referrals are actioned within one working day and a first appointment will be offered for within a week. This is the self-referral page <https://wystaffwellbeinghub.co.uk/support-for-me/self-referral>

Housing Team – Update from Sophie Roberts (Housing Manager – Pudsey, Calverley & Farsley)

39. The second and final set of walkabouts for the year are currently being arranged. Dates will be shared with ward members once available. Housing Leeds will also ensure feedback is provided to members following the walkabouts.

40. Joint working between the Housing Office, the Police and LASBT has been ongoing regarding issues in the Swinnow area, specifically the Rycroft blocks. They have managed to identify some of the perpetrators and are working to put solutions in place. This has been alongside the six weekly tasking meetings.

41. The planned works for the resurfacing at Heath Grove has now started. In addition to this work at Marsden Court in Farsley is currently having lift replacement works done, this is a largescale project and the result will be a much quicker and more efficient lift for residents.

42. The team recently attended the RERF (recycling and energy recovery facility). This gave the team the opportunity to understand where household waste in Leeds ends up and what the process involves. It was felt this better equips the housing officers when discussing recycling and refuse with tenants at home visits.

Housing Team – Update from Andrew Sheader (Housing Manager – Farnley & Wortley)

43. The Wortley Housing Team continue to work from home but are now remobilised meaning Housing Officers are out on their patches on a weekly basis. The Wortley/ Pudsey Office has now opened for staff to work from.

44. The ASB experienced in The Heights East and West blocks had been under control but there have been further issues with youths gaining access and congregating around the block/garage area. The Mobile ASB Patrols that were moved to Gamble Hill Grange have been reinstated due to a return of the ASB and youth problems. Residents are reminded to report any issues directly to the Police and then to their Housing Officer.

45. Housing Officers are addressing a variety of issues, such as, annual tenancy contacts, ASB, concerns relating to the environment, and doorstep arrears visits where all other means have been exhausted
46. Revised Flyers have been provided promoting the Mobile Community HUBs. Staff will enclose these in letters and emails to tenants as well as verbally promoting this service. We have asked if the HUB can also be trialled at Farnley Community Centre (Hillside) and are awaiting confirmation.
47. The Second Walkabouts have either been completed or are due to be completed by the end of February. Housing Officers will provide feedback to Members and residents that attend.
48. The Green guardian scheme has ceased for 2022/2023. Hopefully this will be recommenced for 2023/2024. It was recommended that the focus was on the Bawns & Heights Estate but can also be used on other areas of Farnley & Wortley if needed.
49. Skill Mill is a social enterprise providing entry level training and employment for young people by giving them the opportunity to work as part of a team and build up their life and work skills. This is currently still suspended, but we continue to make referrals to Community Payback.
50. Green guardian scheme has ceased for 2022/2023. Hopefully it will be recommenced for 2023/2024. Recommended with the focus being on Bawns & Heights Estate but can also be used on other areas of Farnley & Wortley, if needed.
51. Skill Mill, a social enterprise providing entry level training and employment for young people by giving them the opportunity to work as part of a team and build up their life and work skills, is still suspended, but they continue to make referrals to Community Payback.
52. Block Sweeps and Block Inspections continue to take place on a weekly and monthly basis.
53. Staff continue to report fly tipping, graffiti removal and potholes, ideally via the online facility while on site
54. Farrow Bank garages have also been submitted for demolition and are pending. There is increased damage to garages and no waiting list. They have asked that the garage area is fenced off soonest due to ongoing vandalism to the garages.
55. The car parking and emergency vehicle area in The Heights East and The Heights West is still not resolved. One SORN vehicle has been removed and they are trying to locate the occupier
56. A planned programme to improve the footpaths is pending on the Bawn Estate. A site meeting took place with interested parties recently, led by Helen Taylor. They are waiting on an update on this project.

57. Housing Officers are also working with Neighbourhood Services Officers within the hotspots to look at preventative measures and submitting projects to HAP for consideration. They hope that if successful these measures will prevent fly-tipping occurring.

Year of Culture – Update from the Leeds 2023 Team

58. The LEEDS 2023 Year of Culture was launched at “The Awakening” event held at Headingley Stadium on 7 January 2023, attracting national and worldwide media attention. The programme for the first season of the year has been announced with seasons 2 and 3 to be announced later in the year.

59. Projects in communities

60. The signature event **MY LEEDS 2023**, funded by the Paul Hamlyn Foundation, involves the appointment of a Neighbourhood Host for each ward. The **Neighborhood Hosts** are participating in a paid training scheme during which they will:

- Develop their skills in community engagement, event management and producing
- Design and deliver a community grants scheme
- Collaborate with their community and co-create activity in each ward across the summer
- Acts as a community ambassador, creating opportunities for people in their ward to engage with LEEDS 2023.

61. Neighborhood Hosts are currently working for six hours a week, which includes their time spent in training and this reduces to three hours from September.

62. The Neighborhood Host scheme has been designed to increase the capacity for hyper-local community engagement in each of the wards, and to create opportunities for people across the city to participate in activity as part of the Year of Culture.

63. Each host is supported by an Anchor Organisation, an organisation based in their ward / a nearby ward, providing mentoring and guidance along the way.

64. Elected Members are invited to support the Neighborhood Hosts and their community by:
Sharing with the Neighbourhood Host their knowledge of the ward and experience engaging with communities
Sharing possible opportunities for engagement with ward members
Making introductions, where appropriate, to members of the community who could further support activity.

65. The Neighbourhood Hosts for wards in this Community Committee area are:

- Calverley and Farsley – Alaina Dunne supported by Sunnybank Mills
- Farnley and Wortley – Ian Thursfield supported by Armley Helping Hands
- Pudsey – Kate Frazer supported by Music Box

66. The **community grants scheme** was launched in early February. Designed collaboratively by the Neighbourhood Hosts, the community grants scheme will support participation in one of the 33 My Leeds activities being produced across the summer.
67. Residents are invited to apply for a community grant via the LEEDS 2023 website. All grant proposals will be considered by a panel of Neighbourhood Hosts and funds allocated accordingly. The grants are open to anyone over 18 with a UK bank account, and LEEDS 2023 are hoping to receive a high number of applications from a diverse range of people and organisations.
68. Across season one, LEEDS 2023 are encouraging communities and schools to take part in **Waking the Artist**, a city-wide exhibition of art by people of Leeds. Community groups are invited to take part by making art and creating a display in their local library, community space or window.
69. Communities can lead their own art-making workshops or are able to book a free facilitator or resource pack to support their engagement. Display labels and more information is available at: <https://leeds2023.co.uk/take-part/waking-the-artist>.
70. Opportunities for schools
71. Every child and young person of school age in Leeds is getting the chance to take part in the Year of Culture. LEEDS 2023's **creative learning programme** features free activities for learners in all key stages, including classroom resources, facilitated workshops, participatory activities, and opportunities for learning outside the classroom.
72. With links to the curriculum, the programme supports teaching across a variety of subject areas and helps learners develop their creativity. Learning resources for schools can be found on the LEEDS 2023 website <https://leeds2023.co.uk/creative-learning>.
73. Over 1500 learners and 20 schools engaged through the ballot for The Awakening, including participation in Leeds Artists Show.
74. Spring term will see over 2300 pupils across 40 schools take part in facilitated workshops, including an **interschool slam poetry competition**, **Common Wealth theatre**, and **Leeds Young Film**. The following schools have either participated in an activity or are already booked onto an activity in the Spring term:
- Cobden Primary – Leeds Cultural Heritage
 - Lawns Park Primary – Leeds Artist Show
 - Crawshaw Academy – Authors Abroad inter-school slam poetry competition

75. In addition, LEEDS 2023 are encouraging and enabling schools to take part in **Waking the Artist** and **The Wild Escape** in partnership with Leeds Museums & Galleries, which will see children across the city engage with museum collections, learn about conservation and biodiversity, and create their own piece of art.

Employment and Skills update – Update from Elaine Matson

76. Universal Credit

77. The number of people who are claiming Universal Credit (UC) due to unemployment, as of October 2022, in the Outer West Community Committee area is 3,348.

78. Whilst the largest increase in claimants of UC was in June 2020 (90%), the number of claimants remains high and continues to increase. There is an increase of 90 claimants in October 2022 on the previous month.

79. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Outer West Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs							
	March 2020		June 2020		September 2022		October 2022	
	Number	Rate*	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	42,636	8.2%	42,762	8.4%	43,819	8.2%
Outer West	1,783	4.0%	3,393	7.5%	3,258	7.2%	3,348	7.4%
Calverley & Farsley	343	2.4%	799	5.5%	669	4.6%	661	4.6%
Farnley & Wortley	864	5.6%	1,535	10.0%	1,562	10.2%	1,615	10.5%
Pudsey	576	3.8%	1,059	7.0%	1,027	6.8%	1,072	7.1%

*Rate shows the number of claimants not in employment as a percentage of the working age population

80. Employment and Skills Services

81. The table below shows the number of people supported by the Service from the Outer West Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2021/22 (Apr – Sept)	2022/23 (Apr – Sept)	2021/22 (Apr – Sept)	2022/23 (Apr – Sept)	2021/22 (Apr – Sept)	2022/23 (Apr – Sept)
Outer West	442	512	92	128	120	160
Calverley & Farsley	86	103	20	19	27	44

Farnley & Wortley	275	270	52	84	66	76
Pudsey	81	139	20	25	27	40

82. During April – September 2022

- 8,359 people accessed the Service, 512 of whom were residents from the Outer West.
- Supported 1,462 people into work, 128 of whom were residents from the Outer West. Customers were supported into work across all sectors with the largest numbers in, arts, entertainment and recreation, construction, health and care, ICT, digital and comms.
- Supported 2,149 people to improve their skills, 160 of whom were from the Outer West

83. Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to all Leeds residents.

84. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city.

85. All Jobshops are open, 5 days a week for face to face appointments which includes City Centre and Armley Community Hubs. There are pop up Jobshop at Pudsey Community Hub, Monday 9:00 - 17:00 and New Wortley Community Centre, Wednesday 10:00-13:00.

86. The Community Hub Mobile bus runs Monday-Friday, a schedule stop includes

- The Butterbowl, Butterbowl Drive, LS12 5JQ Monday 9:30 – 12:00
- Farnley Main Line Social Club, Pudsey Road, LS13 4LS Monday 13:00 – 15:30 and Wednesday 9:30 – 12:00
- Wortley Hanover Arms, Lower Wortley Road, LS12 4SL Wednesday 13:00 – 15:30

87. The Service has several communication channels and social media accounts that promotes events, jobfairs, job vacancies, Apprenticeships and courses. Please link to our accounts:

Facebook: <https://www.facebook.com/eandsleeds>

Twitter <https://twitter.com/eandsleeds>

Instagram <https://www.instagram.com/eandsleeds>

88. Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit: <https://bit.ly/opportunitiesinleeds>. For further information on Employment and Skills services and the support available please visit <https://employmentskillsleeds.co.uk>.

89. The Adult Learning program continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners.

90. Between September – December 2022, in the Outer West, 4 courses were delivered at 4 venues. 83 residents have started a course. In addition, there were 17 courses delivered on-line.

91. For the Academic Year 2022/23 in the Outer West, Outer West, 9 courses, including English, Maths and Arts and Crafts, are planned at 4 different venues. 36 courses are also planned for online delivery

Swinnow Community Centres – Update from Yvonne Allman

92. Providing a safe warm space over the winter for people to come in for a hot drink, refreshments, and a chat.

93. Operate a daily Foodbank service for the local community.

94. Run a Lunch Club on a Friday weekly.

95. Every Tuesday and Thursday evening they run a Teatime club for children and provide a hot meal.

96. The community centre is currently planning Valentine's Day and Easter Events.

97. Regular Groups using the Centre

98. **Monday**

- 9am to 3.30pm Princes Trust (16/25 years)
- 6.30pm to 8pm Daido Karate Club Children and Adults)

99. **Tuesday**

- Tuesday 9am to 3.30pm Princes Trust (16/25 years)
- Tuesday 6.30pm to 8.15pm Clubbercise Adults)

100. **Wednesday**

- Wednesday 9am to 3.30pm Princes Trust (16/25 years)
- Wednesday 3.30pm to 5.30pm Leeds City Council Youth Group (11/14 years)

101. **Thursday**

- Thursday 9am to 3.30pm Princes Trust (16/25 years)
- Thursday 5pm to 7pm Invisible Pain Theatre Company (8/15 years & Adults)

102. **Friday**

- Friday 9am to 10.30am Dinky Tots (under 5s group)

- Friday 11.30am to 2pm Lunch Club
- Friday 11.30am to 2pm Free Employment Support

Community Engagement: Social Media

103. The **Social Media Report Appendix** provides the Committee with the latest information on digital posts relevant to the Committee area and details an overview of recent social media activity for the Outer West Community Committee Facebook page.

104. The report covers the last 2 months 1st November 2022 to 28th Jan 2023. In this time the page has seen another increase in followers to a total of **1449**.

Corporate Considerations

Consultation and Engagement

105. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

106. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

107. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

108. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

109. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

110. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

111. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

112. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

113. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Community
Committee



Outer West Community Committee

FACEBOOK highlights

1st November 2022 – 31st January 2023

<https://www.facebook.com/LCCOuterWest>

The Facebook page for the Outer West Community Committee has continued to provide support, information, and access to multiple services. With regular updates, the number of followers and interactions has been reflected in the interaction of the local community. Since 1st November 2022 the Outer West Community Committee Facebook page has:

- Further increased the total number of page followers to **1449**
- Held a position as the **4th** most popular Community Committee Facebook page across Leeds

Definitions:

- **'reach'** is the number of people the post was delivered to
- **'engagement'** is the number of reactions, comments, or shares

Engagement tends to be a better way of gaging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, many posts can be read without any further interaction!

The most popular post since the 1st November 2022 was a post promoting the Youth Survey created by Outer West Community Committee

- Reached a total of 872 people
- Was clicked on 23 times



1st Place – Youth Survey Poster

872 people had this post delivered to them and it had 23 post clicks.





2nd Place – Pudsey Civic Hall Market Place Event

635 people had this post delivered to them and it had **20** post clicks.



Leeds City Council Outer West Community Committee

Published by Natalie Lcc  · 6 January at 09:54 · 



Pudsey Civic Hall will host a market place event that provides families with the opportunity to learn about services available to them in Leeds.

The Leeds Local Offer provides information for children and young people with special educational needs and disabilities (SEND) and their parents or carers. It shows families what they can expect from a range of local agencies including education, health and social care.

It aims to empower families with information to make informed choices about services they chose to use.

The event is being held at Pudsey Civic Hall, near Dawsons Corner, on Tuesday, 28 March 2023. To attend and book a time slot, follow this link.<https://leedslocaloffer.org.uk/#!/directory>



3rd Place – Housing Leeds Job Vacancy

292 people had this post delivered to them and it had 28 post clicks.



Leeds City Council Outer West Community Committee

Published by Natalie Lcc · 6 January at 14:22 ·



An exciting opportunity
Do you have the skills to join housing leads.
Apply now !!

Looking to advance your career?

Can you take ownership of enquiries and tasks, to deliver results?

Do you have good communication skills and the ability to use IT systems like Microsoft Excel and Word?

Want to work for a council with Best City aims?

Interested in a role to achieve the best outcomes for customers?

Housing Leeds

APPLY NOW!

Housing Officer - Grade C3 £27,852.00 - £29,439.00

Deadline: Wednesday 18 January 11:30PM

Housing Leeds is looking for resilient and customer focussed applicants to manage council homes.

This challenging but rewarding role will cover all areas of tenancy management, including rent collection, anti-social behaviour cases, and estate improvements.

We are currently recruiting to a number of permanent, full and part time posts and flexible working patterns will be available.



Housing Leeds

6 January at 13:11 ·

Contact Details:

The Outer West Community Committee Facebook page continue to be maintained by the Localities Officer and Engagement Support Officer for Outer West. The Outer West Community Committee wants to work with organisations and individuals in the area to promote local initiatives, advice, and good news stories that can benefit the local community.

If you wish to get in touch, please contact:

Natalie Smith – Natalie.smith@leeds.gov.uk

Localities Officer – Outer West Community Committee

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Report of: Director of City Development

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Andrew Richardson – Senior Traffic Engineer

Date: 15th February 2023 **To note**

Title: Road Safety – City Development and Prosecutions and Casualty Prevention Unit

Purpose of report

1. To provide the Outer West Community Committee with updates and information regarding speeding and dangerous driving in the outer west area.

Main issues

2. The discussions are intended as an engagement opportunity with ward members, providing the latest information and actions around tackling these issues.
3. The update provides relevant background information and statistics around road safety and identifying the problem areas.
4. The discussion provides the Outer West Community Committee with key feedback that has been received relevant to the specific Committee area.
5. The discussion encourages ward members from Pudsey, Calverley & Farsley, and Farnley & Wortley to offer any additional requests, and to review lists for their relevant wards in order to prioritise planned work.

Recommendations

6. Elected Members are asked to note the contents of the report and discussion that will be provided by an officer from the City Development Team.

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Report of the City Solicitor

Report to: Outer West Community Committee, Calverley and Farsley, Farnley and Wortley & Pudsey

Report author: Natasha Prosser, Governance Officer, 0113 3788021

Date: Wednesday, 15th February 2023

For decision

Dates, Times, and Venues of Community Committee Meetings 2023/2024

Purpose of report

1. The purpose of this report is to request Members to consider agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice.

5. The proposed meeting schedule for 2023/24 is as follows:

- Wednesday, 14th June 2023
- Monday, 4th September 2023
- Monday, 6th November 2023
- Wednesday, 14th February 2024

Meeting Days, Times and Venues

6. Currently, the Committee meets on X2 Mondays and X2 Wednesdays at 1pm - and the proposed dates (above) reflect this pattern.
7. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e., members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to consider meeting start times which would maximise the accessibility of the meetings for the community.

Options

8. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2023/24.

Recommendations

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2023/24 municipal year (as detailed above).

Background information

- Not applicable

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